

STATE OF ILLINOIS  
IN THE CIRCUIT COURT OF THE 17<sup>TH</sup> JUDICIAL CIRCUIT  
COUNTY OF WINNEBAGO  
COUNTY OF BOONE

**ADMINISTRATIVE ORDER 2020-15**  
**TEMPORARY ORDER - COVID-19 Procedures for Agreed Extensions of Emergency Orders of Protection**

The following procedures for electronic extensions of emergency orders shall be followed in connection with all Order of Protection, Stalking No Contact, and Civil No Contact cases pending in Winnebago County and Boone County:

As to any Emergency Order of Protection, Emergency Stalking/No Contact Order, and Emergency Civil No Contact Order with a court date impacted by cancellation or continuance attributable to emergency administrative orders, agreed extensions may be handled via email. If desired by counsel or otherwise ordered by the court, the following protocol shall be followed:

- A. Counsel for one of parties shall file with the Clerk a document entitled Agreed Motion and Stipulation For Extension of Emergency/Plenary/Final Order. (photocopies of signatures will be accepted). An approved form of the document is attached hereto. It must include an email address for counsel for both parties (or the self- represented parties.) as well as the Guardian Ad Litem, if any. The document must be filed by 9:00 a.m on the scheduled court date.
- B. The proposed extension order shall include all terms agreed to between the parties, including a proposed extension date. The court will communicate with counsel on an as-needed basis via email, either accepting the proposed order or making changes to that order.
- C. The final version of the extension order will be entered by the court and the Circuit Clerk will email copies of the "Filed" stamped extension order to counsel for both parties.
- D. Per stipulation, email service of the extension order shall constitute effective service for purposes of the Illinois Domestic Violence Act on parties represented by counsel. If the Respondent is self-represented, he or she will be served by the Sheriff with a copy of the final version of the extension order.
- E. All necessary hearings shall occur in accordance with Administrative Order 2020-8 (See, Mode of Hearing).
- F. Absent entry of a final extension order, parties and counsel shall remain obligated to appear on the date and at the time set forth in the last emergency order.

This order remains in effect until further notice. The Court will continue to review and adjust this order as necessary.

DATED: 3/28/20

ENTER:  18  
Eugene G. Doherty, Chief Judge