This form is approved by the Illinois Supreme Court and is required to be accepted in all Illinois Circuit Courts.

STATE OF II CIRCUIT C		SMALL CLAIMS	COMPLAINT	For Court Use Only		
Instructions ▼				-		
Directly above, enter the name of the county where you are filing the case.	Plaintiff (Firs	st, middle, last name)				
Enter your name as Plaintiff.	V.					
Enter the names of all people or businesses you are suing as Defendants.	Defendants	(First, middle, last name or bo	Case Number			
The Circuit Clerk will add a Case Number.						
In 1, enter your name.	1. I,	st, Middle, Last		, am the Plai	ntiff.	
In 2, enter the name and address of each Defendant.	2. Defend	lant's name and address is	::			
If you are suing more than 2 Defendants,	First, Middle, Last					
use the Additional Defendants (Small Claims Complaint)	Street,		City	State	ZIP	
form and attach it.	Detend	Defendant #2's name and address is: First, Middle, Last				
In 3, enter the amount of money that is owed to you. It must be \$10,000 or less. Do not include court costs. Check	_	Unit # nave listed additional Defer laims Complaint) form.	City ndants on the attach	State ned Additional Defend	ZIP lants (Small	
3a, 3b, or 3c. If you have a written agreement, attach that contract or other document as proof of your agreement to this Small Claims Complaint, or explain why you cannot.	 Defendants owe me _\$ and (check one): a. I have no written agreement with Defendants. b. I have a written agreement with Defendants and it is attached. c. I have a written agreement with Defendants but I have not attached it because: 					
In 4, check the box if it applies.	4. ☐ I h	ave demanded payment of	the amount listed i	n Section 3 and Defe	ndants have	

	Enter the	e Case Number given by the Circuit Clerk:	
In 5, enter the reasons why Defendant owes	5. Defendants owe me this	amount of money	
this money to you.			
If you need more space, complete the Additional Reasons			
(Small Claims Complaint) form and check the box.			
	-		
	☐ I have attached an A	dditional Reasons (Small Claims Complaint) form	l.
Under <u>Illinois</u> Supreme Court Rule 137, your signature			
means that you have read the document, that to the best of			
your belief, it is true and correct and that you are not filing it for an improper	/s/ Your Signature	Print Your Name	
purpose, such as to cause delay.	Street Address	City, State, ZIP	
If you are completing this form on a computer, sign your			
name by typing it. If you are completing it by hand, sign and	Telephone	Email Address	
print your name.	Attorney # (if any)		
Enter your complete address, telephone number and email address, if you have			
one.			
GETTING COURT DO	OCUMENTS BY EMAIL: You should u	se an email account that you do not share with anyone else a	and that you check

every day. If you do not check your email every day, you may miss important information, notice of court dates, or documents from other parties.